



## VOLUNTEER PROJECT PROPOSAL

The Volunteer Program invites community and business groups to partner with Austin Parks & Recreation (PARD) to help maintain Austin parks. We have a list of maintenance projects that make great volunteer projects. If you would like to propose a volunteer project that is not on our list please use this form to make the request.

**PLEASE NOTE: Volunteers are not allowed to use power tools or chemicals, nor to do tree work unless specifically authorized and a Public Tree Care Permit has been issued.**

### CONTACT INFORMATION

Contact Name: \_\_\_\_\_ Group/Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### PROJECT DETAILS

Park where work will be done: \_\_\_\_\_  
Date(s) of proposed work: \_\_\_\_\_ Time(s): \_\_\_\_\_  
Number of people expected: \_\_\_\_\_

#### **Project Description:**

#### **PARD Roles/Resources:**

**Describe what, if anything, you are requesting for PARD's Participation/Contribution including staff support, materials, trash collection, brush removal etc.** (PARD will make every effort to support approved projects, however due to limited resources support for projects may not be possible)

**Please submit request to:**

**Email:** parksvolunteer@austintexas.gov • **P:** 512.974.6770 • **F:** 512. 974.6756  
Austin Parks & Recreation • 200 S Lamar Blvd., Austin, TX 78704 • Attn: Volunteer Program



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### Project Notes/Comments:

**Volunteer Project Proposal forms must be received at least 30 days before your proposed project date in order for Austin Parks & Recreation to review and approve the project and work with you to coordinate the details.** (Exceptions can be considered for small projects that require limited coordination and PARD involvement)

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**APPROVALS:**

Site Manager:                      Name \_\_\_\_\_ Signature: \_\_\_\_\_

Urban Forestry Program:        Name \_\_\_\_\_ Signature: \_\_\_\_\_

Volunteer Program:              Name \_\_\_\_\_ Signature: \_\_\_\_\_

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